

**Crest of Calavera Hills Homeowners Association
General Session Board Meeting Minutes**

Monday, March 13, 2017

***Property Advantage
5142 Avenida Encinas, Carlsbad, CA 92008***

ATTENDANCE: Directors Present: Bill Parks, President
Amy Hayashi, Treasurer
Tina Filler, Director at Large
Janet Bryant, Secretary

Directors Absent: Debby Parks, Vice President

Representing Property Advantage: Erik Runsvold, CAMEX, CCAM, CMCA, AMS Division Manager

**CALL TO ORDER:
HOMEOWNER FORUM:**

The meeting was called to order at 4:07 pm by Bill Parks, Board President.

Time was set aside for Owners in attendance to address the Board with concerns regarding the community. There were no homeowners in attendance.

EXECUTIVE SESSION DISCLOSURE:

The Board met in an executive session prior to the general session to discuss minutes, collections, roof leaks and homeowner correspondence.

APPROVAL OF MINUTES:

Upon a motion duly made by Bill Parks, seconded by Tina Filler and unanimously carried, the Board approved the February 13, 2017 General Session Minutes..

FINANCIAL REPORTS:

The Board reviewed the monthly financial reports ending February 28, 2017.

Upon a motion duly made by Bill Parks, seconded by Janet Bryant and unanimously carried, the Board accepted the financials ending February 28, 2017 subject to the auditor's year-end review.

COMMITTEE REPORTS:

Landscape Committee: The next monthly landscape walk is scheduled for March 16, 2017 at 9:00 am.

NEW BUSINESS:

Association Insurance: Upon a motion duly made by Bill Parks, seconded by Debbie Parks and unanimously carried, the Board approved LaBarre/Oksnee as the Associations insurance carrier.

2872 Sanford Lane: Upon a motion duly made by Bill Parks, seconded by Debbie Parks and carried, Director at Large, Tina Filler, recused herself from voting, the Board approved Roof Doctors to make additional repairs to the roof of 2872 Sanford Lane for a price not to exceed \$2,500.00.

MEETING:

The next regularly scheduled Board meeting will be April 10, 2017.

ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 5:00 p.m.

ATTEST: _____

DATE: _____